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Ontario Department of Education

GENERAL ANNOUNCEMENT

OF

Summer Courses 1932

PRINTED BY ORDER OF
THE LEGISLATIVE ASSEMBLY OF ONTARIO

ONTARIO

TORONTO
Printed and Published by Herbert H. Ball, Printer to the King's Most Excellent Majesty
1932

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PART I

Summer Courses

1. For teachers of:

Agriculture	Commercial Subjects
Art	Farm Mechanics

2. For teachers who wish to qualify for the High School Assistant's Certificate.

The Summer Courses are conducted by the Department of Education for the benefit of teachers who desire to spend a part of their Summer vacation in an effort to improve their academic and professional standing and thus to become more efficient in carrying on with a modernized curriculum. In the interests of economy there is a curtailment in the number of courses being offered this year.

No fees are charged those who attend these courses, but the provisions formerly made for assisting teachers with an allowance for living and travelling expenses have been discontinued. In 1931 the registered attendance was 4,637.

GENERAL ANNOUNCEMENT
OF SUMMER COURSES FOR TEACHERS
1932

PART I

1. If a sufficient number of duly qualified teachers apply for admission, the following Courses will be provided from July 4th to August 5th:—

A. By the Department of Education in co-operation with—

(1) The Ontario Department of Agriculture, leading to certificates as follows:
- (a) In Elementary Agriculture and Horticulture.
- (b) Intermediate in Agriculture.
- (c) In Farm Mechanics.
- (d) Specialist in Agriculture.

(2) The Ontario College of Art, Toronto, and the Normal School, London, leading to certificates as follows:
- (a) Elementary Art.
- (b) Art Supervisor.
- (c) Art Specialist.

B. By the Department of Education itself, leading to certificates as follows:
- (a) High School Assistant.
- (b) Elementary Commercial.
- (c) Commercial Specialist.

2. SUMMER SCHOOL CENTRES

NOTE.—Where courses are provided at more than one centre, applicants shall attend at the centre nearest their places of residence.

(1) In Agriculture and Horticulture.

(a) At the Kemptville Agricultural School, Kemptville, for the Elementary certificate, Part I and Part II, for teachers who reside east of Whitby and Orillia.

(b) At the Ontario Agricultural College, Guelph, all of the courses in Agriculture and Horticulture for teachers not included in (a) above.

(2) In Art, at the Ontario College of Art, corner of Dundas and Beverley Streets, Toronto, and at the Normal School, London.

(3) In commercial subjects and for the High School Assistant's Certificate, in the building of the University Schools, Toronto.

3. QUALIFICATIONS FOR ADMISSION

The following are the qualifications for admission to the different courses:

(a) **Teachers-in-Training** at the Provincial Normal Schools and the Ontario College of Education are eligible for admission to any of the Summer Courses for which they are otherwise qualified.

(b) Courses in Agriculture:

(1) For the **Elementary** Certificate.

To this course may be admitted applicants who hold professional certificates qualifying them to teach in the schools of the Ontario Provincial System. Teachers may be granted Interim Elementary Certificates in Agriculture on the completion of two Summer Courses in Agriculture or on the completion of the following courses:

(i) The Lower School course in Agriculture at a High or Continuation School, followed by a course at a Normal School and one Summer Session in Agriculture. Only those who have taken the Lower School course by actually attending a High or Continuation School in which Agriculture is taught in accordance with the High School Regulations and approved by the Departmental Inspector of Agriculture and Horticulture will be granted exemption from the first Summer Course. The Winter Reading Course is required of all candidates who are admitted to the second Summer Course.

(ii) The Lower and Middle School courses in Agriculture at a High or Continuation School, followed by a course at a Normal School. Only those who have taken the Lower and Middle School courses by actually attending a High or Continuation School in which Agriculture is taught in accordance with the Regulations and approved by the Departmental Inspector of Agriculture and Horticulture will be entitled to an Elementary Certificate in Agriculture.

When teachers make application for an Elementary Certificate in Agriculture under Section (ii) above, they should forward with their applications their Lower and Middle School certificates showing their standing in Agriculture, also a statement from the Principal of the School in which they took the course, certifying that they have complied with the requirements of Sections (i) and (ii) above. When applying for exemption from the first Summer Course under Section (i) above they should submit with their applications their Lower School certificates showing their standing in Agriculture, also a statement from the Principal of the School in which they took the course, certifying to the completion of the prescribed course in Agriculture.

NOTE.—Teachers who hold certificates of having passed the complete examination in Agriculture of the Lower and Middle School in 1928 or prior thereto, may, on application accompanied by their certificates, be granted Interim Elementary certificates in Agriculture. Those who were graduates of a Normal School in 1928 or prior thereto and who at that time had passed either the Lower School or the Middle School examinations in Agriculture, but not both, may fulfil the requirements for the Elementary Certificate in Agriculture by completing one Summer Session.

(2) For the **Intermediate** Certificate.

To the course for the Intermediate certificate in Agriculture may be admitted Public and Separate School Inspectors, Normal School Masters, and other applicants who hold professional certificates qualifying them to teach in High or Continuation Schools and whose academic preparation has included a competent knowledge of Science. The minimum requirement in Science is a First Class certificate with the Biological and Physical Science options of the Upper School.

(3) For the **Farm Mechanics** Certificate.

To the course in Farm Mechanics may be admitted applicants who hold or are in course of preparation for an Intermediate certificate in Agriculture.

(4) For the **Specialist's** Certificate.

To the course for the Specialist's certificate in Agriculture may be admitted:

(a) Teachers holding a Specialist's certificate in Science, and also an Intermediate certificate in Agriculture (including a course in Farm Mechanics).

(b) Teachers who hold a High School Assistant's certificate and a degree in Arts from a British University on courses approved by the Department of Education, and who, in addition, have had at least five years' successful experience as teachers of Science in the Lower and Middle Schools or in the Lower and Upper Schools of a High or Continuation School, including at least three years' successful experience in teaching Agriculture in one of such schools.

(c) Courses in Art.

(1) **Elementary** Certificate.—To this course may be admitted those who hold certificates qualifying them to teach in the schools of the Ontario Provincial system.

(2) **Supervisor's** or **Specialist's** Certificate.—To this course may be admitted those holding First or Second Class or High School Assistant's certificates, and who also hold the Elementary Certificate.

(d) Courses in Commercial Subjects.

(1) **Elementary** Certificate.—To this course may be admitted teachers who hold First or Second Class certificates.

(2) **Specialist** Certificate.—To this course may be admitted applicants who now hold certificates qualifying them to teach in the High Schools.

(3) Instruction in Methods.—A new course in methods of teaching Commercial subjects will be provided for Commercial teachers.

NOTE.—Complete details regarding the Summer Courses leading to the Elementary and the Specialist certificates in Commercial subjects may be had on application to the Department.

(e) High School Assistant's Course.

To the Summer Course for the High School Assistant's certificate may be admitted teachers who have completed their academic standing for admission to the Ontario College of Education and (1) who hold a First Class certificate issued on the completion of one session of attendance at an Ontario Normal School, and who have had at least three years of successful teaching experience in the Public, Separate or Continuation Schools of Ontario; or (2) who hold a Permanent Second Class certificate issued after the completion of one session of attendance at an Ontario Normal School, and who have had at least six years of successful teaching experience in the Public or Separate Schools of Ontario; or (3) who hold a Permanent Second Class certificate issued on the completion of a second session of attendance at an Ontario Normal School.

NOTE 1.—Candidates who have been duly admitted to the Summer Session for the High School Assistant's certificate, who attend throughout the session, and who successfully pass the examinations at the close of the session may be granted by the Minister a Provisional Certificate to teach as a High School Assistant during the ensuing school year.

NOTE 2.—A candidate who is otherwise qualified and who holds a Permanent First-Class Certificate issued on the completion of a second session of attendance at a Provincial Normal School may be admitted to the final examinations of the High School Assistants' Course without further attendance.

NOTE 3.—All other candidates who are otherwise qualified, and who hold Permanent or Interim First or Second-Class Certificates, are required to attend the High School Assistants' Course of the Ontario College of Education from January to June before they are admitted to the final examinations of the High School Assistants' Course.

NOTE 4.—Candidates who are otherwise qualified, who present evidence of professional training in other provinces or countries, may be admitted to the final examinations for the High School Assistant's Certificate with such attendance as the Minister in the light of the evidence may require.

4. NUMBER OF SESSIONS

(1) The work prescribed for the course leading to each of the following certificates may be covered **in one Summer Session:** Farm Mechanics, Elementary Art. The course for the last named certificate represents the work of a college year. Prospective candidates are, accordingly, especially advised to make preparation in advance of the course.

(2) The work prescribed for each of the following certificates is covered **in two Summer Sessions:** Elementary Agriculture, Intermediate Agriculture.

(3) Teachers who hold Elementary certificates in Art or Agriculture and who are qualified in other respects may qualify **in an additional Summer Course** for the next higher grade of certificate as follows:

Supervisor or Specialist in Art.
Intermediate Agriculture.

(4) For the certificate as Specialist in Agriculture, a teacher who holds the Intermediate certificate including a certificate in Farm Mechanics is required to attend another Summer Session.

(5) The length of time required for a certificate as teacher of the Commercial Subjects depends largely upon the amount and character of the work covered by the teacher before taking the Summer Course.

5. GENERAL INFORMATION

The following items of general information should be carefully noted:

(a) Application.

(1) Applicants are requested to forward their applications without delay in order that all necessary arrangements may be made not later than June 16th.

(2) The form of application should be filled in and addressed to the Deputy Minister, Department of Education, Toronto.

(3) If, as a result of the small number of applicants, the Department should decide not to provide a course, applicants for admission thereto will be duly notified.

(4) On application to the Deputy Minister a teacher who may have been appointed an Associate Examiner for 1932 and who desires to attend one of the Summer Courses, will, if practicable, be excused from the examination work, and will be reappointed an Associate Examiner for the next examination.

(b) Registration.

(1) All applicants shall present themselves for registration not later than the first day of the session at the places at which the courses are to be given. See Section 2, page 7.

(2) The classes will be organized and the work will begin not later than the morning of the second day.

(c) Payment of Expenses.

No fees are charged those who attend these courses, but the provisions formerly made for assisting teachers with an allowance for living and travelling expenses have been discontinued.

(d) Equipment.

(1) Students in the courses in Agriculture are required to furnish their own working material for plant collections, etc. Such material may be bought at the College. They should also bring field or opera glasses, pocket knives, pocket magnifying glasses, and any books which they possess and have found useful for the work in Agriculture. As a considerable amount of the work is taken out of doors, women students should provide themselves with stout boots, walking skirts, garden hats, gloves, etc.

A swimming pool is provided at Guelph. Students should bring the necessary equipment. Tennis courts are also provided at both Guelph and Kemptville. Those who desire to play should bring their racquets and balls.

A deposit of $1.00 payable to the principal, is required of each student. This amount, minus the cost of equipment destroyed, will be returned at the end of the course.

6. BOARD AND LODGING

(1) (a) Applicants admitted to the Course in Agriculture at the Kemptville Agricultural School, Kemptville, and the Ontario Agricultural College, Guelph, may obtain board and lodging in residence at the rate of $1.00 per diem.

(b) Application for rooms should be made on or before June 23rd, to the Principal of the School at Kemptville or to the President of the College at Guelph, as the case may be. Each application shall be accompanied by $5.00, which will be allowed on the bill for board and lodging or will be returned in case of illness or other unavoidable cause of absence.

(c) Rooms will be reserved in the order in which applications therefor are received. Each student rooming in residence at the Ontario Agricultural College must bring the following equipment:—two pairs of single sheets, one pillow, two pillow cases, one bed spread, towels, toilet soap.

Students in residence at Kemptville are not required to provide this equipment.

Note:—Students admitted to Guelph are advised to bring their baggage checks to the registration office at the college.

7. EXAMINATIONS

(a) Centres.

(1) Examinations in all the subjects of the Middle and Upper School Normal Entrance courses will be held in August. Full information, including forms of application and copies of the time-table, may be obtained from the Deputy Minister, early in July.

(2) Examinations for certificates on the subjects of the other Summer Courses will be held at the close of each course at the centres of instruction. The time-tables may be obtained from the Principals concerned about ten days before the examination commences.

(3) A preliminary examination in the subjects of the course for the High School Assistant's certificate will be held at the close of the Summer session, and successful candidates will be given provisional standing for one year as High School Assistants. On passing the regular final examinations of the Ontario College of Education at the close of the following session, including a practical test, they will be granted Interim High School Assistant's certificates.

(b) Admission.

To qualify for admission to the examinations provided for herein, each candidate shall have been duly admitted to a Summer Course under one of the provisions of regulation 3 and shall have completed the course concerned satisfactorily to the Principal, except that to qualify for admission to said examinations, attendance at the Summer Courses is not obligatory in cases of the following:

i. Candidates who have taken a course elsewhere which the Minister of Education has approved as the equivalent of the course prescribed for the certificate concerned.

ii. Candidates for certificates in the Commercial subjects who hold High School Assistants' or First or Second Class certificates.

iii. Candidates for admission to the Middle and Upper School courses who hold an Ontario teacher's certificate.

(c) Application.

(1) Application for admission to the examination for certificates in the Commercial subjects and to the Middle and Upper School examinations shall be made to the Deputy Minister not later than July 25th.

(2) Application for admission to the other examinations shall be made to the Principals.

(3) In the case of candidates for admission to the Middle and Upper School examinations, the official form of application, when English Literature is one of the subjects of the examination, shall include a certificate signed by the applicant that he has read carefully during the preceding year, in addition to the works prescribed for the examination, at least four suitable works in English Literature, at least one of which shall be poetry, and the names of the books and the subject shall be given in such certificate.

(d) Fees.

(1) No fees are charged for the examinations conducted by the staffs.

(2) For the examinations conducted by the Department of Education, the following is the schedule of fees:

i. Middle and Upper School, $1.50 per paper up to a maximum of $15.00.

ii. Commercial Subjects, $1.50 per paper up to a maximum of $10.00.

(e) Appeals.

A candidate who fails at the Summer School examination for a certificate may have his case reconsidered if, within two weeks after the announcement of the results, his appeal, with a statement of the grounds on which it is based, is lodged with the Deputy Minister, accompanied by a fee of $3.00 per paper. In the case of Middle and Upper School examinations the appeal fee is $3.00 per paper. The fee in any case will be refunded if the appeal is sustained.

(f) Certificates.

(1) The professional certificates granted by the Department of Education on the examinations provided for in Regulation 7 (a) (2) will be Interim, and will be valid for two years from the date of issue and renewable under conditions satisfactory to the Minister.

(2) On application to the Deputy Minister, Interim certificates will be made permament on the report of the Inspector or Inspectors concerned that the holders thereof have taught successfully thereon for at least two years in one or more of the schools of the provincial system. In the case of the holders of Interim First or Second Class certificates obtained under the present Normal School regulations, the certificates issued under this section shall not be made permanent until the Interim First or Second Class certificates have been made permanent.

PART II

COURSES

FOR

Teachers in Vocational Schools

Ontario Training College for
Technical Teachers
HAMILTON

PART II

I. SUMMER COURSES FOR TEACHERS IN INDUSTRIAL, TECHNICAL AND ART SCHOOLS

Session

The courses will commence on July 4th and end on August 5th, 1932.

1.—Special Course B for Domestic Arts Certificate (Dressmaking)

A special course in practical work in sewing and dressmaking and in the special methods of teaching these subjects for teachers of Household Science or other certified teachers who have already had some training in sewing and dressmaking.

Length of Course

The course consists of two parts which may be taken in two summer terms of five weeks each. Most of the time is given to practical work. Part of the time is given to lecture work in design and to instruction in special methods of teaching domestic arts.

Requirements for Admission

The following may be admitted to this course:

(1) Teachers holding a Household Science Specialist's Certificate.

(2) Teachers holding an Ordinary Household Science Certificate.

(3) Certified teachers who have had previous training or experience in sewing and dressmaking, approved by the Minister.

Applications for Admission

Applications for admission shall be made on an official form to be obtained from the Deputy Minister and shall be accompanied by statements on the following official form to be obtained from the Deputy Minister—Record of Attainments, showing educational attainments, trade training and experience, and other special training.

Requirements for Certificates

Interim Certificates are granted to candidates who

(a) have completed their special course; and

(b) have obtained experience in the trade approved by the Minister.

At least six months' experience in approved shops in work of sufficient variety to gain experience in the principal parts of the trade is required. Documentary evidence of the time served and of the nature of the work shall be furnished.

2.—Mechanical Drawing

The course in mechanical drawing is specially designed to meet the needs of shop instructors. It will include freehand dimensioned sketching, instru-

mental drawing and blueprint reading. Some practice will be given in sketching on the blackboard.

Time—Three hours a day.

3.—Machine Shop Practice

A special course in machine shop practice in which teachers of mechanical drawing, motor mechanics, and other similar subjects may become acquainted with the more common operations and processes of machine shop work.

Instruction in elementary processes used in the machine shop—lathe, straight and taper turning; drill press; milling machine, slab milling and gear cutting; shaper, flat and side planing; chipping and filing; scraping.

The course is not intended for machinists or tool-makers.

Time: Three to five hours a day.

Requirements for Admission

The following may be admitted to Courses 2 and 3:

(1) Teachers holding Interim or Permanent Vocational Certificates.

(2) Teachers holding Manual Training certificates.

Applications for Admission

Applications for admission shall be made on official forms to be obtained from the Deputy Minister.

4.—Courses for Specialists' Certificates

The course for an Interim Specialist Certificate in a vocational subject provides for summer courses in English, Shop Mathematics, Science, Economics, Industrial History and advanced course in General Principles and Special Methods of Vocational Education.

For details of courses, see Announcement of the Ontario Training College for Technical Teachers.

Requirements for Admission

The following may be admitted to the courses in any of these subjects:

Teachers holding a Permanent Ordinary Certificate in a vocational subject.

Applications for admission shall be made on official forms to be obtained from the Deputy Minister.

ENROLMENT BY SUBJECTS, 1931

Agriculture	487
Art	261
Auxiliary Classes	158
Cadet Corps	63
Commercial	307
English-French	700
High School Assistants	67
Household Science	87
Kindergarten-Primary	308
Manual Training	64
Middle School	11
Oral French	80
Physical Culture	351
Refresher Courses in Science	61
Refresher Course in English and History	56
School Nurses	34
School Librarian's Course	32
Vocal Music	276
Upper School	910
Vocational	305
Vocational Guidance	19
Total	4,637